

**ADMINISTRATIVE ARRANGEMENT  
FOR THE IMPLEMENTATION OF THE AGREEMENT  
ON SOCIAL SECURITY BETWEEN THE REPUBLIC OF  
KOREA AND THE UNITED STATES OF AMERICA**

The Competent Authorities of the Republic of Korea and  
The Competent Authority of the United States of America,

In conformity with Article 7(a) of the Agreement on Social Security  
between the United States of America and the Republic of Korea of  
date/month/year (hereinafter referred to as the "Agreement"),

Have agreed as follows:

**CHAPTER I  
General Provisions**

Article 1

The terms used in this Administrative Arrangement shall have the same  
meaning as in the Agreement.

## Article 2

1. The liaison agencies referred to in Article 7(a) of the Agreement shall be:

(a) for the United States, the Social Security Administration;

(b) for Korea, the National Pension Corporation or the Korea Labor Welfare Corporation as the case may require.

2. The liaison agencies designated in paragraph 1 of this Article shall agree upon the joint procedures and forms necessary for the implementation of the Agreement and this Administrative Arrangement.

## CHAPTER II

### Provisions on Coverage

## Article 3

1. Where the laws of one Contracting State are applicable in accordance with any of the provisions of Article 4 of the Agreement, the Agency of that Contracting State, upon request of the employer or self-employed person, shall issue a certificate stating that the employee or self-employed person is subject to those laws and indicating the duration for which the certificate shall be valid. This certificate shall be proof that the employee or self-employed person is exempt from the laws on compulsory coverage of the other Contracting State.

2. The certificate referred to in paragraph 1 of this Article shall be issued:

- (a) in the United States, by the Social Security Administration;
- (b) in Korea, by the National Pension Corporation.

3. The Agency of one Contracting State which issues a certificate referred to in paragraph 1 of this Article shall furnish a copy of the certificate to the liaison agency of the other Contracting State as needed by the Agency of the other Contracting State.

### **CHAPTER III**

#### **Provisions on Benefits**

##### **Article 4**

1. Applications for benefits under the Agreement shall be submitted on forms to be agreed upon by the liaison agencies of the two Contracting States.

2. The Agency of the Contracting State with which an application for benefits is first filed in accordance with Article 12 of the Agreement shall provide the liaison agency of the other Contracting State with such evidence and other information as may be required to complete action on the claim.

3. The Agency of one Contracting State which receives an application that was first filed with an Agency of the other Contracting State shall without delay provide the liaison agency of that Contracting State with such evidence and other available information as may be required for it to complete action on the claim.

4. The Agency of the Contracting State with which an application for benefits has been filed shall verify the information pertaining to the applicant and his family members. The types of information to be verified shall be agreed upon by the liaison agencies of both Contracting States.

#### Article 5

When the Agency of Korea pays benefits in the currency of the United States, the conversion rate shall be the rate of exchange in effect on the day when the payment is made.

### CHAPTER IV Miscellaneous Provisions

#### Article 6

The liaison agencies of the two Contracting States shall exchange statistics on the number of certificates issued under Article 3 of this Administrative Arrangement and on the payments made to beneficiaries under the Agreement. These statistics shall be furnished annually in a form to be agreed upon.

## Article 7

1. Where administrative assistance is requested under Article 8 of the Agreement, expenses other than regular personnel and operating costs of the Agency providing the assistance shall be reimbursed, except as may be agreed to by the Competent Authorities or Agencies of the Contracting States. Where the Agency of one Contracting State requests administrative assistance from the Agency of the other Contracting State that would not be free of charge under Article 8 of the Agreement, the Agency of the other Contracting State shall inform the Agency of the first Contracting State that the requested assistance will not be free of charge and will only provide such assistance if both Agencies agree upon the time and manner of reimbursing the costs.

2. Upon request, the liaison agency of either Contracting State shall furnish without cost to the liaison agency of the other Contracting State any medical information and documentation in its possession relevant to the disability of the claimant or beneficiary.

3. Where the Agency of one Contracting State requires that a person in the territory of the other Contracting State who is receiving or applying for benefits under the Agreement submit to a medical examination, such examination, if requested by that Agency, shall be arranged by the liaison agency of the other Contracting State in accordance with the rules of the Agency making the arrangements and at the expense of the Agency which requests the examination.

4. The liaison agency of one Contracting State shall reimburse amounts owed under paragraph 1 or 3 of this Article upon presentation of a statement

of expenses by the liaison agency of the other Contracting State.

#### Article 8

This Administrative Arrangement shall enter into force on the date of entry into force of the Agreement and shall have the same period of validity.

DONE in duplicate at **Washington** on **March 13 , 2000** in the Korean and English languages, the two texts being equally authentic.

ON BEHALF OF THE  
COMPETENT AUTHORITIES  
OF THE REPUBLIC OF  
KOREA

ON BEHALF OF THE  
COMPETENT AUTHORITY  
OF THE UNITED STATES OF  
AMERICA